

# **Barnacre-with-Bonds Parish Council**

## **MINUTES - Draft**

### **Of the Annual Parish Council Meeting which took place at Barnacre Memorial Hall on Wednesday 15/05/2024 at 7.30pm.**

30.24 **Election of Chairperson** - It was proposed by Cllr Howell, seconded by Cllr Ibison that Councillor Tony Fennell be Chairperson. Councillor Fennell accepted for a 12-month period. Following the Local Government Act 1972 (83(4)) Cllr Tony Fennell signed the acceptance of office for the chairperson.

31.24 **Election of Vice Chairperson** - It was proposed by Cllr Howell, seconded by Cllr Webster that Cllr James Reilly be Vice Chairperson. Cllr James Reilly accepted for a 12-month period. Under the Local Government Act 1972 (83(4)) Cllr James Reilly signed the acceptance of office for Vice Chairperson.

32.24 Present: - Cllr Fennell, Cllr Reilly, Cllr Webster, Cllr Howell, Cllr Ibison & Cllr Harkins. Apologies received from Cllr James Commander – Overseas work Commitment.

33.24 The minutes from the regular meeting held on 20.03.24 were reviewed, **it was resolved Cllr Fennell (chair) would sign the minutes as a true record.**

34.24 Declarations of interest – Cllr Reilly declared owner of Easy websites.

35.24 To adjourn the meeting for a period of public discussion, to allow members to give a “for information only” update from any meetings / groups / visits / training courses attended since the last meeting, **the chance to review any information on Clerk’s report & receive any update from Borough & County Councillors or Police.**

Meeting Closed 7.34pm

Cllr Ibison updated the Council on the Canal towpath project. Wyre rivers trust has requested more detail on the proposals. Discussions have taken place regarding the first steps which will include site investigations. There is currently no date for the planned works and no timescale set.

The Cllrs discussed the letter received from LALC regarding poor attendance at the meetings. It was discussed that Barnacre Parish Council is well represented and Cllr Reilly and Cllr Howell were both present at the most recent meeting and Cllr Fennell agreed he was happy to attend meetings should it be required. Discussions continued with an update of the content of the meeting, including National Highways and the concerns of excess traffic on A6 when M6 closes. It was noted that the new Police Sergeant was present at the meeting and advised plans for more police on the beat.

Clerk advised PSCO would be present at the next meeting on 10<sup>th</sup> July 2024.

The Clerk advised that there had been contact from Rebecca Doody a member of the Village Hall Committee in Calder Vale regarding the condition of the war memorial in Calder Vale. Rebecca advised that the rear of the memorial appeared to need some repointing and some attention to the engraving was required on the front of the memorial. The maintenance responsibility of the war memorial was discussed by Councillors, the clerk is to research the War Memorial and the responsibility for funding the improvements needed and any funding

that may be able to access to help with this. Cllr Reilly is to visit the memorial to take photographs for circulation at the next meeting. The clerk has been asked to request an inspection from Wyre Council as the last inspection was 2020.

Meeting reopened 20.00.

36.24 Members of the Personnel Advisory Committee were discussed, and **it was resolved that Cllr Fennell, Cllr Reilly, Cllr Webster and Cllr Howell would make up the committee.**

37.24 Appointment of representatives was discussed, **It was resolved that the representatives would be as follows;-**

**Wyre Flood Forum – Cllr Ibison**

**LALC Wyre Area Committee – Cllr Howell, Cllr Fennell & Cllr Reilly.**

**Dimples Lane Almshouses committee – Cllr Ibison & Cllr Howell.**

38.24 Planning roles were discussed, **it was resolved that Cllrs Fennell, Webster, Howell & Harkins would review planning applications for Bonds and Cllrs Ibison, Commander and Reilly would review applications for Barnacre.**

39.24 Financial regulations were circulated prior to the meeting, **it was resolved that no amendments would be made.**

40.24 Standing Orders were circulated before the meeting, **it was resolved no amendments would be made.**

41.24 Clerk presented the accounts for the financial year 2023/24 (audited). **It was resolved that these accounts be accepted.**

42.24 Exemption certificate for the Annual Audit 2023/24 - As the Parish Council neither received gross income, nor incurred gross expenditure, exceeding £25,000 in the tax year ending 31<sup>st</sup> March 2024, **it was resolved that the Parish Council wished to certify themselves as exempt from a limited assurance review under section 9 of the Local Audit (smaller Authorities) Regulations 2015 and the exemption certificate be signed by the Chairman and the Clerk. An analysis of variances and bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights would be fully completed and along with the exemption certificate, published on the Parish website.**

43.24 Section 1(Annual Governance Statement) and section 2 (Statement of Accounts) Annual Audit for the year ending 31 March 2024 were reviewed by the Council **and approved and signed by the RFO and Chairperson Cllr Tony Fennell.**

44.24 Accounting Statements 2023/24 (section 2 on Annual Return) – Answered and signed by RFO and Chair Cllr Fennell.

45.24 Receipt of Precept amount of £17,000 received 08.04.24. (less £122.65 poll expenses) – **It was noted the precept amount of £16877.35 was received on 08.04.24.**

46.24 Renewal of the Parish Council Insurance with Zurich was discussed (third year of the long-term agreement (3 years)), **it was resolved to Pay the invoice received for £326.94.**

47.24 Cllrs discussed the benefits of the NALC & LALC subscription for 2024/25 and **it was resolved to pay the invoice at £512.18.**

48.24 Personnel Advisory Committee meeting held 20.03.24 proposed to follow NALC pay scale recommendations for clerk's salary for 2024/25 and implement and backdate any changes as soon as agreed, any issues the clerk may have should be directed to PAC, **It was resolved that full council accept all recommendations.**

49.24 The clerk updated the council, Wes Hall tree officer has given permission to plant the tree for the Platinum Jubilee on Castle Lane. World of hedges advised to wait until October for planting, **it was resolved the council will postpone the purchase and planting of the tree until the tree planting season begins in October.**

50.24 Cllr Webster has been advised by a member of the public that the bench next to the bus stop at Calder House Lane need repair work, Cllrs advised that it was not owned by BWB Parish Council. **It was resolved that the clerk would make enquires to determine ownership of the bench through LCC, when the outcome is determined the Parish Council will discuss next steps.**

51.24 **Climate change** – Cllrs discussed the proposed project to provide ground source heating at Calder Vale Country Club. Cllr Ibison advised that it would be around the end of July when it would be known if the bid for grant funding of £40,000 had been successful.

52.24 **planning applications / appeals:**

**Application Number - 24/00280/FUL Proposal: Two storey rear extension to dwelling, replacement garage with bathroom to the rear section, and replacement domestic outbuilding/garage (pursuant to variation of condition 2 (Plans) on permission reference 22/00974/FUL) @ Howeth Farm Bruna Hill, Barnacre. - This was discussed, and it was resolved that there were no comments.**

53.24 **Financial transactions**

**It was resolved that the Chair would sign the bank statements showing the following transactions being authorised:**

Date of Bank statement	Paid IN / OUT	Paid on	Paid to	Amount £	Payment method
07.05.24	OUT	01.05.24	Easy Websites	30.36	DD
07.05.24	OUT	25.04.24	Mrs H Adair (Clerk's wages)	478.75	SO
07.05.24	OUT	23.05.24	Mrs H Adair (McAfee Anti-Virus software)	129.99	FP
07.05.24	IN	08.04.24	Wyre Borough Council (Precept)	16,877.35	BGC
07.05.24	OUT	02.04.24	Easy Website	30.36	DD
07.05.24	OUT	02.04.24	Autela Payroll (Payroll Services)	73.73	FP
07.05.24	OUT	28.03.24	Mrs H Adair (Printer Ink)	34.49	FP
07.05.24	OUT	28.03.24	Barnacre Memorial Hall (Hall hire 8x meetings)	200.00	FP

07.05.24	OUT	26.03.24	Prospus Group LTD (Invoices- NW Electricity Grant)	3420.00	FP
07.05.24	OUT	25.03.24	Mrs H Adair (Clerk's wages)	478.75	SO

CHQ – Cheque. SO – Standing Order. DD – Direct Debit. BACs – Bankers' Automated Clearing System. BGC – Bankers Giro Credit. FP – Faster payment.

To note current bank balance of **Standard balance £19014.54 Grant Balance £9882.00 Total Balance £28,896.54 as of 09.05.2024.**

54.24 It was resolved to authorise the following payments.

MOP	Paid	For	Amount £
FP	Barnacre Memorial Hall	8 x meetings Hall hire 2023/24	200.00
FP	Mrs H Adair	Printer Ink (Stationary)	34.49
FP	Mrs H Adair	McAfee Anti-Virus subscription	129.99

55.24 As previously agreed the next meeting date will be Wednesday 10<sup>th</sup> July 2024.

Prepared by .....Helen Adair 16.05.2024.